

SMPS SEATTLE COMMITTEES

DIVERSITY, EQUITY, INCLUSION | EDUCATION | MARKETING | MEMBERSHIP
PROFESSIONAL DEVELOPMENT | SPECIAL EVENTS | TREASURY

SMPS Seattle has been run by volunteers for over 40 years. Our success as a chapter is rooted in our committed and passionate committee volunteers.

The best way to maximize the value of your membeship is to become more involved in your chapter. Volunteering helps develop new skills, expand your network, and engage with people throughout the industry.

Volunteering with the chapter is the first step to a position on the board of directors. From there, your leadership opportunities and professional network open up to a wealth of possibilities nationwide.

There are various ways you can volunteer with SMPS Seattle. Start by visiting smpsseattle.org or get in touch with President-Elect Bill Michie who can help guide you to the right position that will help you achieve your goals and have fun at the same time.

Learn more at **www.smpsseattle.org**

SMPS MEMBERS
The Benefits are Plentiful.
And Powerful.

smps Seattle

VOLUNTEER OPPORTUNITIES

DEI COMMITTEE

Now, more than ever, we are committed to highlighting the importance of DEI – Diversity, Equity, & Inclusion – into SMPS Seattle's strategic plan and programs. We strive to stand together to help shape SMPS Seattle into a place where everyone can thrive.
We want members to feel welcomed and accepted for who they are and celebrated for their unique perspectives. Members who identify as BIPOC and LGBTQ+, individuals from a mix of socio-economic backgrounds, neuro-diverse individuals, and those of us living with differing abilities or mental health issues: We are here for you, and we are listening.

Opportunities:
- Resources Chair
- Community Outreach Chair
- Accessibility Chair
- Recorder

Time Commitment:
- Varies by role - 2 to 4 hours/month

Benefits of Volunteering:
- Collaborate with a team that strives to promote DEI within SMPS and our industry
- Foster learning and relearning
- Promote personal growth
- Hone your change management skills

Interested?
Contact John Crase at jcrase@wje.com

EDUCATION

We're the brain trust that builds fun and knowledge-filled events and workshops for SMPS Seattle members and non-members alike. The Education Committee manages the research, coordination, and execution of AEC marketing/BD-focused programming designed to expand marketing know-how and support professional growth.

Opportunities:
- Event Leads
- Market Mash Chair (Spring)
- Committee Members-At-Large

Time Commitment:
- Approximately 2 hours/month

Benefits of Volunteering:
- Expand your professional network
- Evolve your event planning expertise
- Develop your project management skills for event planning/event promotion
- Influence the alignment of SMPS Seattle's mission with annual programming

Interested?
Contact Amanda Herzberg at
amandaherzberg@cushingterrell.com

FLIP THE SCRIPT.
AMPLIFY YOUR INFLUENCE.
ENGAGE WITH SMPS TODAY.

"THE MOST IMPORTANT THING YOU CAN DO TO ADVANCE YOUR CAREER IS LEARN FROM THE BEST. SMPS PROVIDES THE ENVIRONMENT AND THE NETWORK TO DO THAT."

- Matt Zetzl
Content Marketing Strategist

MARKETING

This committee handles all chapter marketing and communications, which includes promotion and documentation of all SMPS Seattle events. Get creative and express yourself through your favorite marketing vehicles, including e-communications, website communications, social media, blog updates, graphic design, public relations, and more!

Opportunities:
- Blog Chair
- Blog Writers
- Sponsorship Chair
- Public Relations Chair
- Email/Newsletter Co-Chair
- Graphics Support
- Web Development and Editing Support
- Committee Members-at- Large

Time Commitment:
- Varies by role - 2 to 6 hours/month

Benefits of Volunteering:
- Expand your professional network
- Unlimited opportunities to get creative and try new things
- Gain experience in new areas of interest
- Be part of a team

Interested?
Contact Mia Alhambra at
m.alhambra@interiorarchitects.com

MEMBERSHIP COMMITTEE

The Membership Committee is charged with building chapter membership and supporting new members as they integrate themselves into the chapter. We provide outreach to students and emerging professionals for career planning and development. The Membership Committee focuses on retention of current members through our recognition programs.

Opportunities:
- Member Welcome Wagon Co-Chair
- Registration Ambassador
- Welcome Wagon Drivers
- Community Outreach Chair
- Committee Members-At-Large

Time Commitment:
- Varies by role - 2 to 4 hours/month

Benefits of Volunteering:
- Expand your professional networks
- Collaborate with others in the Seattle AEC industry
- Interact with industry peers
- Have fun!

Interested?
Contact Mary Barnes at Mbarnes@gglo.com

PROFESSIONAL DEVELOPMENT

The Professional Development Committee manages: Fellows Forums, CPSM study sessions, members-only Roundtables, the MULTIPLY Mentorship Program, and the scholarship program. These professional development programs provide opportunities to help members and non-members elevate their career paths.

Opportunities:
- Mentors
- Roundtable Facilitators
- Scholarship Committee Members
- CPSM Coaches
- Committee Members-at- Large

Time Commitment:
- Varies by role - 2 to 6 hours/month

Benefits of volunteering:
- Shape the professional development programs for the year
- Collaborate with others in the industry
- Expand your professional network
- Help impact the AEC marketing community
- Develop your leadership skills
- Expand your strategic planning knowledge

Interested?
Contact Emily Walker at emily.walker@mg2.com

SPECIAL EVENTS

The Special Events Committee gets to organize all things fun for SMPS Seattle! We are focused on recognizing fellow SMPS members' achievements through programs such as the Reign Awards, building relationships through engaging networking events.

Opportunities:
- Reign Awards Chairs
- Trivia Night Chair
- Kick-off Chair
- Committee Members-at- Large

Time Commitment:
- Approximately 5-6 hours/month

Benefits of Volunteering:
- Expand your professional network
- Improve your leadership and management skills
- Collaborate with your industry peers
- Evolve your event planning skills
- Have fun!

Interested?
Contact Amanda Privitt, CPSM at
APrivitt@cochraninc.com

TREASURY

The treasury committee is tasked with establishing, updating, and monitoring the budget for the chapter. We enable the Board of Directors and other committees to better serve the chapter by providing them tools to understand, track, and use the portion of the budget allocated to them. We also work with State and Federal entities to verify our status as a non-profit and file taxes on behalf of the chapter.

Opportunities:
- Finance Committee Members

Benefits of Volunteering:
- Expand your network
- Work collaboratively with BOD members and other committees
- Gain understanding about how our chapter works
- Lay a strong foundation for the future of SMPS Seattle

Interested?
Contact Matt White at matt.white@perfval.com

OTHER VOLUNTEER OPPORTUNITIES

It takes many hands to make light work, and that couldn't be truer for SMPS Seattle! This chapter runs on the support of volunteers from board members to committee members, there's something for everyone. We also understand that year round commitments can be difficult, which is why we also provide one-time volunteer opportunities throughout the year.

Opportunities:
- Nominations and Elections Committee
- Sponsorship Chair
- Design Your Own Volunteer Position

Interested?
For more information, please contact:
- Bill Michie, President-Elect
bill.michie@dpr.com
- Heidi Maki, Senior Advisor
hmaki@ssfengineers.com

QUESTIONS?
IDEAS?

contact
Bill Michie, President-Elect
DPR Construction
bill.michie@dpr.com